

BTU Cottbus - Senftenberg • P.O. Box 10 13 44 • 03013 Cottbus • Germany

Director of International Relations Office
Mareike Kunze

To whom it may concern

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Invitation for Delegation Visit

Cottbus, 28. February 2025

Dear Madam or Sir,

With this letter I would like to ask for your assistance in issuing a visa for a delegation from the University of Shanghai for Science and Technology (USST) for their travel to Germany. The delegation will visit Germany from 18 May till 25 May 2025. The visit at BTU Cottbus-Senftenberg will take place on Wednesday 21 May 2025. In addition to discussions and meetings on the further development of the long-standing cooperation between both universities, the extension of the existing double degree programme will also be signed by the presidents.

Please find detailed data on the guests below:

Name	Gender	Date of birth	Passport Number/Id Number	Job Title
ZHU Xinyuan	M	15/07/1972	PE*****	Prof. Dr. President of USST
SHAN Yanguang	M	14/02/1974	PE*****	Prof. Dr. Director, Academic Affairs Office
CHEN Qi	M	01/01/1981	PE*****	Prof. Dr. Director, International Affairs Office
YANG Huinan	F	01/04/1983	PE*****	Prof. Dr. Deputy Dean, Sino-German College
CAI Hui	F	27/11/1983	*****	Dr. Deputy Dean, Sino-British College

Travel costs and daily allowances will be covered by USST.

I am very much looking forward to the delegation's visit at BTU Cottbus-Senftenberg.

Yours sincerely,

Mareike Kunze

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