



WBS Information for Incomings Summer Semester 2023

Dates and locations are subject to change

Please note that due to the exceptional circumstances caused by the corona virus, pandemic changes to the organization of teaching, studies and examinations may occur at any time to comply with official requirements and to ensure everyone's health protection. We try very hard to keep you informed in a timely manner.

Your International Office Team

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| Institution Identification code | D WIESBAD01 |
| Website | www.hs-rm.de/wbs |
| Name and Address | Wiesbaden Business School Bleichstrasse 44, 65183 Wiesbaden, Germany |
| Director International Relations | Professor Dr. Marina Grusevaja marina.grusevaja@hs-rm.de |
| International Office | international.office-wbs@hs-rm.de |
| Contact Person for Incomings | Ms Isabelle Meissner isabelle.meissner@hs-rm.de |
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| Telephone/ Fax | +49 611 9495-3107 or -3131/ Fax: +49 611 9495-3101 |
| Summer Semester 2023 | |
| Introduction/Enrolment for Exchange Students <small>online</small> | tbd. |
| German Intensive Course for Exchange Students (2 weeks) at KSR* | mid – end of March 2023 |
| Begin and end of lectures (14 weeks) at WBS* | 11 April – 15 July 2023 |
| Lecture-free time (Easter holidays) | 7 – 10 April 2023 |
| Examination period (3 weeks) at WBS | 17 July – 5 August 2023 |
| End of semester at WBS | 30 September 2023 |
| *tbd, online or at KSR=Kurt-Schumacher-Ring 18 (Main Campus) or at WBS=Wiesbaden Business School, Bleichstrasse 44 | |
| General Information for exchange students: www.hs-rm.de/en/international/from-abroad Latest information for students of the RheinMain University of Applied Sciences reg. coronavirus: https://www.hs-rm.de/en/rheinmain-university/publications/corona-information | |
| Nomination Deadline | Nomination by home university as soon as possible (by e-mail) |
| Application Deadline | 30 November 2022 for Summer Semester (application link will be sent by e-mail) |
| Before arrival (in short) | - Nomination by Home University - Online registration and application via Mobility-Online - Application Form - signed by home university (+ CV + Motivation Letter) - Copy of Passport – only from non-EU students for visa reasons |
| Course Choice | No deadline – no restrictions in all bachelor programs |
| Learning Agreement/OLA | Can be completed after arrival / European Erasmus+ student mobility (https://www.erasmus-dashboard.eu/intro); WBS Exchange Program: Marina Grusevaja OLAin.office-wbs@hs-rm.de |
| Language Requirement | For language of instruction B2 level recommended |
| Accommodation | www.hs-rm.de/en/studying-with-us/study-organization |
| Required documents for enrolment at RheinMain University | - Passport - 1 Photograph - Proof of Health Insurance (paper copy) - Bank receipt for the payment of the semester fee of ca. € 250 (paper copy) |
| All information for Incoming Exchange Students at WBS can be found on our homepage: www.hs-rm.de/en/faculties/wiesbaden-business-school/international/incoming-students/ | |



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| Virtual tour through Wiesbaden Business School | https://www.youtube.com/watch?v=06YczAEgpXM |
| German Intensive Course | All exchange students are invited to attend the German Intensive Course (no application necessary, free of charge). The course generally takes place during the two weeks before the beginning of lectures, starting right after enrolment; ca. 20 hours per week/ 4 Credit Points. Additional language courses are offered during the semester. Important note: our intensive course is primarily aimed at existing A to B1.- levels. Students with a level B2 in German may be asked to choose a semester-long course if they are interested in taking a German language class. |
| Semester fee | Exchange students do not have to pay administration charges, but they get a study ticket and a liability insurance through payment of the semester fee (ca. 250 EUR/semester, compulsory). |
| Costs of living expenses/ month | Ca. 870 EUR (including accommodation) |
| Semester ticket | As an exchange student at RheinMain University of Applied Sciences you will get a "Semesterticket". It allows you free use of regional public transportation in most parts of Hesse and also some places in Rhineland-Palatinate. |
| Insurance | Accident and Liability Insurance for enrolled exchange students (costs included in semester administration fee). Students have to give proof of sufficient health insurance, either with a European Health Insurance Card, or they have to contract insurance with a German Health Insurance Company (non-EU citizens). |
| International Student Organisation/ Incoming Coordinators | Buddy Program organised by the Incoming Coordinators (ICs) of Wiesbaden Business School; Contact: ic-wbs@hs-rm.de . Exchange students do not need to apply; they are all automatically registered for a buddy and will get the contact data shortly before enrolment day./ Our three ICs are the best contacts for problems of any kind and also organize weekly activities and excursions. |
| Sport facilities | RheinMain Hochschulsport offers a wide range of sport courses for students, some courses at cost: www.hs-rm.de/hochschulsport . |
| Information about city Wiesbaden | www.wiesbaden.de/en https://www.youtube.com/watch?v=ZUA7G64pa2s |
| Lecture free time*/ bank holidays | 07.04.2023 Good Friday 10.04.2023 Easter Monday 01.05.2023 Labour Day 18.05.2023 Ascension Day 29.05.2023 Whit Monday 08.06.2023 Corpus Christi 03.10.2023 German Unity Day tbd, probably Dec. 2022 Teaching Day (Tag der Lehre) (lecture-free) 25./26.12.2023 Christmas 01.01.2024 New Year's Day tbd, probably 24.12.2023 –01.01.2024 Christmas Holidays (lecture-free time) |