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# 上海理工大学短期出国、赴港澳台局级领导归国报告

所在单位：

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| 团队成员 | | | 性别 | 身份证号码 | | | | | 电话号码 | | | |
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| 批准出访国家 | | 实际出访国家 | | 实际出访日期 | 实际返回  日期 | | 批准天数 | 实际访  问天数 | | | 批准人数 | 实际出访人数 |
|  | |  | |  |  | |  |  | | |  |  |
| 主要出访成果 |  | | | | | | | | | | | |
| 需要说明  的问题 |  | | | | | | | | | | | |
| 出访小结  是否完成 | 是 □ 否 □ | | | | | | | | | | | |
| 出访费用总额 |  | | | | | 出访费用是否按规定核销 | | | | 是 □ 否 □ | | |
| 境外公务活动 | 活动地点（城市、地区） | | | | |  | | | | | | |
| 活动开始时间 | | | | |  | | | | | | |
| 活动结束时间 | | | | |  | | | | | | |
| 外方接待单位 | | | | |  | | | | | | |
| 接待人员姓名 | | | | |  | | | | | | |
| 活动主要内容 | | | | |  | | | | | | |
| 护照、通行证是否已按规定收缴 | 是 □ 否 □ | | | | | | | | | | | |