**上海理工大学研究生和本科生短期出国、赴港澳申报表**

**所在单位：**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **姓名** |  | | | | **性别** | |  | | | **出生日期** | | | **年 月 日** | | | | | **出生地** |  |
| **专业** | |  | | | **学号** | | | |  | | **联系地址：** | | | |  | | | | |
| **研究生：□博士 □硕士生学位 本科生：□** | | | | | | | | | | | | | | **身份证号码** | | |  | | |
| **出访**  **目的** | | | **□访问 □学术会议 □科学研究 □短期讲学 □进修**  **□实习 □培训 □参加展览 □参加竞赛 其他** | | | | | | | | | | | | | | | | |
| **出访** | | | **1.** | | | **出访** | | **年 月 日至 年 月 日** | | | | | | | | | | | |
| **国（境）** | | | **2.** | | | **年 月 日至 年 月 日** | | | | | | | | | | | |
|  | | |  | | |  | | | | | | | | | | | |
| **邀请人姓名** | | | | **外文：**  **电话** | | | | | | | | **出访城市** | | | | **中文** | | | |
| **单位名称**  **地址电话** | | | | **中文：**  **外文：** | | | | | | | | | | | | | | | |
| **邀请方**  **的介绍** | | | |  | | | | | | | | | | | | | | | |
| **与邀请方其关系** | | | |  | | | | | | | | | | | | | | | |
| **出**  **访**  **目**  **的** | | | |  | | | | | | | | | | | | | | | |
| **说明：附邀请信复印件和中文翻译件各２份，提供一份每天访问的日程计划表，并提供电子文稿或扫描件。请用水笔填写或电子版，正反面打印此表。90天以下（含90天）出访的属于短期出访。** | | | | | | | | | | | | | | | | | | | |

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|  |  | **费用支付** | **国际旅费** | **食宿费** | | **公杂费** | **会议注册费** | **其他** |
| **出** | **我方** | **学 校** |  |  | |  |  |  |
| **访** |  | **本 人** |  |  | |  |  |  |
| **费** | **负担** | **其 它** |  |  | |  |  |  |
| **用** | **对方** | **邀请单位** |  |  | |  |  |  |
|  | **负担** | **其 它** |  |  | |  |  |  |
| **填写出访经费栏里面选择打钩（√）即可。** | | | | | | | | |
| **有关出国费用说明: 我方负担（元）： 邀请方提供（元）**  **支付费用的课题卡号：　　　　　　　 　　经费主管负责人签字：** | | | | | | | | |
| **导师意见：** | | | | | | | | |
| **主管单位意见:** | | | | | **学生工作部意见** | | | |
| **研究生部意见:** | | | | | **国际交流处意见** | | | |
| **校领导意见:** | | | | | | | | |
| **备注:** | | | | | | | | |
| **本人承诺：回国后7天内上缴出访小结和出访鉴定表。**  **签名： 日期： 联系电话和手机号码：** | | | | | | | | |