



Eidgenössische Technische Hochschule Zürich
Swiss Federal Institute of Technology Zurich

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March 2024
University of Shanghai for Science and Technology
P.R. China

Dear Madam/Sir,

We are pleased to write this letter to invite the following people visit us in Swiss Confederation from 15-18 June, 2024.

Name	Position	Gender	Date of birth
Li Weijia	Deputy Director of Human Resources Department	Male	1983-08-04
Mei Lin	Office Director of Human Resources Section	Female	1988-06-20
Li Wei	Director of General Office	Male	1981-10-18

We would like to arrange interactive sessions for them to meet up with our faculty and graduate students. We believe this is an important visit to promote future collaboration between us. Besides our university, we are also very honored to provide additional assistance to the delegation at EPFL as well as other universities in Swiss during your visit.

Please note that your university will take full responsibility for all the expenses during your visit including those expenditures related to your flights, accommodation, meals, local logistics, as well as your travel and medical insurance.

If you have any questions about this visit, please do not hesitate to contact us. I look forward to meeting you.

Sincerely yours,
Haohong Pei

Signature: 

Attachment: Itinerary

Itinerary

Date	Schedule/ Meeting Place
15 June	Leave for Zurich
16 June	Swiss Federal Institute of Technology in Zurich- Zurich Comprehensive Session
17 June	Lausanne& Comprehensive Session- Ecole Polytechnique Fédérale de Lausanne (EPFL)
18 June	Leave Lausanne